



# HOMEOWNERS/PROPERTY OWNERS ASSOCIATION PROFILE SHEET

DATE UPDATED \_\_\_\_\_

Are there multiple Associations concerning the same Condo/Subdivision? ☐ Yes ☐ No  
(If yes attach a separate form for each HOA/POA)

Recorded name of HOA/POA: \_\_\_\_\_

Type of HOA/POA: ☐ Condominium ☐ Subdivision ☐ Other \_\_\_\_\_  
☐ Includes Planned Unit Development Ownership

Membership mandatory? ☐ Yes ☐ No

Is Condominium/Subdivision located in Municipal Utility District? ☐ Yes ☐ No

If yes, list name of MUD: \_\_\_\_\_

If this is a condominium community, is it: ☐ Original Development ☐ Apartment conversion ☐ Other

Is Condominium: ☐ VA Approved ☐ FHA Approved

If Condominium - Is a "Right of First Refusal" required by the association? ☐ Yes ☐ No

Association Fee \$ \_\_\_\_\_ Payable: ☐ Monthly ☐ Quarterly ☐ Yearly

Transfer Fee \$ \_\_\_\_\_ Mandatory Deposits of any kind due at closing? ☐ Yes ☐ No

Resale Certificate Neighborhood Docs Fee \$ \_\_\_\_\_

Payable by: ☐ Buyer ☐ Seller

Are there any fees/assessments/special assessments of any kind? ☐ Yes ☐ No

If yes, what are they? \_\_\_\_\_

Name of HOA/POA Management Co.: \_\_\_\_\_

Physical Address: \_\_\_\_\_ Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Amenities/Services provided by the HOA/POA

Check all that apply:

|  |   |  |  |                                       |
|--|---|--|--|---------------------------------------|
| <input type="checkbox"/> Swimming Pool   | <input type="checkbox"/> Basketball Court | <input type="checkbox"/> Party/Meeting Rm. | <input type="checkbox"/> Fire Protection | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Hot Tub         | <input type="checkbox"/> Baseball Court   | <input type="checkbox"/> Gas               | <input type="checkbox"/> Pest Control    | _____                                 |
| <input type="checkbox"/> Sauna           | <input type="checkbox"/> Volleyball Court | <input type="checkbox"/> Electricity       | <input type="checkbox"/> Garbage Pickup  | _____                                 |
| <input type="checkbox"/> Club House      | <input type="checkbox"/> Soccer Field     | <input type="checkbox"/> Water             | <input type="checkbox"/> Electronic Gate | _____                                 |
| <input type="checkbox"/> BBQ/Picnic Area | <input type="checkbox"/> Jogging Trail    | <input type="checkbox"/> Grounds Maint.    | <input type="checkbox"/> Guarded Gate    | _____                                 |
| <input type="checkbox"/> Playground      | <input type="checkbox"/> Park             | <input type="checkbox"/> Street Maint.     | <input type="checkbox"/> Guard/Patrol    | _____                                 |
| <input type="checkbox"/> Tennis Court    | <input type="checkbox"/> Exercise Rm.     | <input type="checkbox"/> Ext. Home Maint.  | <input type="checkbox"/> Security        | _____                                 |

*Information is deemed reliable but not guaranteed. Buyer should independently verify before relying there on.*